



Merced College Community Services

COLLEGE FOR KIDS - VIRTUALLY

2021 Instructor Proposal Form

CONTACT INFORMATION

Name	
Phone <input type="checkbox"/> Home <input type="checkbox"/> Office	
Mobile Phone	
E-mail	
Street address including City, State ZIP Code	

INSTRUCTOR BIOGRAPHY/QUALIFICATIONS

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CLASS TITLE

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CLASS DESCRIPTION

(As it would appear in the catalog.)

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CLASS DATES/TIMES

CFK classes are two weeks in duration from Monday-Thursday. Traditionally, they have always been one hour and 20 minutes but if you have a topic where you feel you could do a far better job if you had more time, please indicate that on the proposal. At the moment, CFK is being planned for online ONLY.

<input type="checkbox"/> Session 1: June 14-24, 2021	<input type="checkbox"/> Session 2: (1 week ONLY) June 28-July 1, 2021	<input type="checkbox"/> Session 3: July 12-22, 2021	<input type="checkbox"/> Session 4: July 26-August 5, 2021
Times:	Times:	Times:	Times:
<input type="checkbox"/> 8:00 AM – 9:20 AM	<input type="checkbox"/> 8:00 AM – 10:00 AM	<input type="checkbox"/> 8:00 AM – 9:20 AM	<input type="checkbox"/> 8:00 AM – 9:20 AM
<input type="checkbox"/> 9:30 AM – 10:50 AM	<input type="checkbox"/> 10:00 AM – 12:00 PM	<input type="checkbox"/> 9:30 AM – 10:50 AM	<input type="checkbox"/> 9:30 AM – 10:50 AM
<input type="checkbox"/> 11:00 AM – 12:20 AM	<input type="checkbox"/> 12:00 PM – 2:00 PM	<input type="checkbox"/> 11:00 AM – 12:20 AM	<input type="checkbox"/> 11:00 AM – 12:20 AM
<input type="checkbox"/> 1:00 PM – 2:20 PM	<input type="checkbox"/> 2:00 PM – 4:00 PM	<input type="checkbox"/> 1:00 PM – 2:20 PM	<input type="checkbox"/> 1:00 PM – 2:20 PM
<input type="checkbox"/> 2:30 PM – 3:50 PM	<input type="checkbox"/> OTHER	<input type="checkbox"/> 2:30 PM – 3:50 PM	<input type="checkbox"/> 2:30 PM – 3:50 PM
<input type="checkbox"/> OTHER		<input type="checkbox"/> OTHER	<input type="checkbox"/> OTHER

CLASS SIZE

Maximum Number of Students		*Please note, the target class size is at least 20 students.
Minimum Number of Students		*This will determine if the class is a GO based on class registrations.

CLASS OBJECTIVES/EXPECTED LEARNING OUTCOMES

(i.e. to make a stained glass window, to bake cupcakes and decorate them with fondant icing, to learn about dinosaurs species and the periods of time they walked the earth, etc.)

CLASS OUTLINE

List activities, topics of discussion, method of instruction (lecture, demo, field trip, guest presenter, activities, etc. for each day of class.

Day 1	
Day 2	
Day 3	
Day 4	
Day 5	
Day 6	
Day 7	
Day 8	

OTHER CLASS NEEDS

Duplication Required	<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have a Zoom Account?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Material Fee (A material fee will be charged to the student if material is needed for the class)	<input type="checkbox"/> Yes <input type="checkbox"/> No *If yes, how much per student? \$ _____		
Student Requirements (if any)	Will students need to purchase their own books or supplies? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list, give an estimate of per item price, and provide the location where the books and/or supplies can be purchased.		
Technology Requirements? (if any)			
Have you taught this class before?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, where? _____		

What will you do to help market the class?	
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Instructor Information:

Thank you for your interest in Merced College's College for Kids program. If we are considering your proposal, we will call you to set up a virtual interview date and time. If your proposal does not meet our current need, you will receive email notification. **DEADLINE for proposal submission is January 29, 2021.** Please submit your form to Lupe Ramirez via email at maria.ramirez2750@mccd.edu.

SALARIES:

Instructors are paid 50% of the total amount of registrations for the class/camp they are teaching. All instructors who teach College for Kids classes must pass fingerprint clearance and TB testing.

CLASS TIMES:

Traditionally, they have always been one hour and 20 minutes, but if you have a topic where you feel you could do a far better job if you had more time, please indicate that on the proposal. We are open to new ideas!